DAIMLER TRUCK

How to log in to your application for the first time after migration for direct customers

Guide

Introduction

This guide provides information on how to log in to your application for the first time after migration for direct customers. Direct customers have received an email with a temporary password.

Exceptions:

User group	Important information
User with a Daimler Truck account (...@tbdir.net)	Please use the Daimler Truck login "Log in with Daimler Truck account" and for password reset continue with this guide. Please note: If your Daimler Truck account does not have a mailbox, the password reset verification code will be sent to your secondary email address.

Step 1: Navigate to the Daimler Truck Business ID login page

Log in to your application to be directed to the login page of the Daimler Truck Business ID portal.

If you do not have a Daimler Truck account (...@tbdir.net), please:
1. Enter your Email or User ID in the field "Email or User ID".
2. Click "Continue".

Step 2: Retrieve the temporary password from the email

Open your email inbox and locate the email from Daimler Truck Business ID containing the one-time password.
If you did not receive an email with a one-time password, please check your spam folder as well.
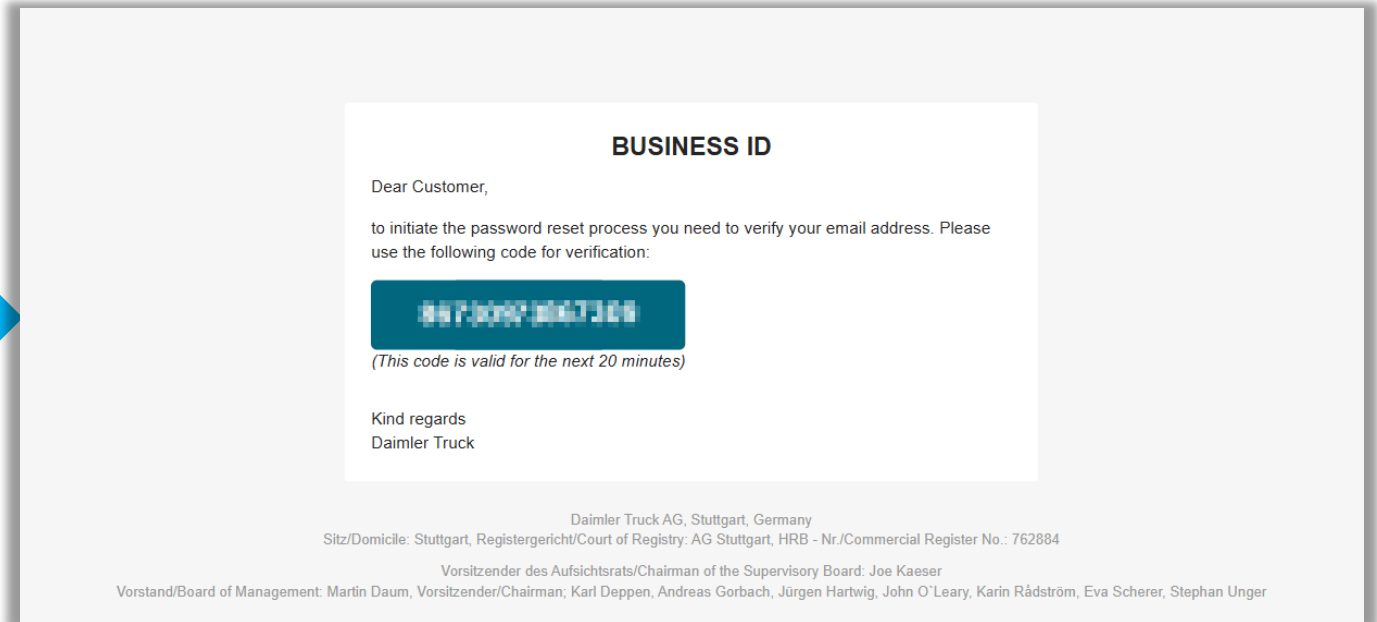
Step 3: Log in with your one-time password

1. Enter your one-time password from your email in the field "Password".
2. Click "Continue".

Step 4: Set a new password and click Continue

1. Enter your new password in the field "Password".
   Please note: Your password needs to meet specified criteria and has to include:
   - One number,
   - One lowercase character,
   - One uppercase character,
   - One special character,
   - 8 characters minimum.

2. Click "Continue".

BUSINESS ID

Password Reset

Please enter a new password for your Daimler Truck Business ID account that fulfills the listed criteria and press 'Continue' to save the new password.

Password   Show password ☐

1 Password

                                                          Weak

One Number   One special character
One lowercase character   8 characters minimum
One uppercase character

2   Continue

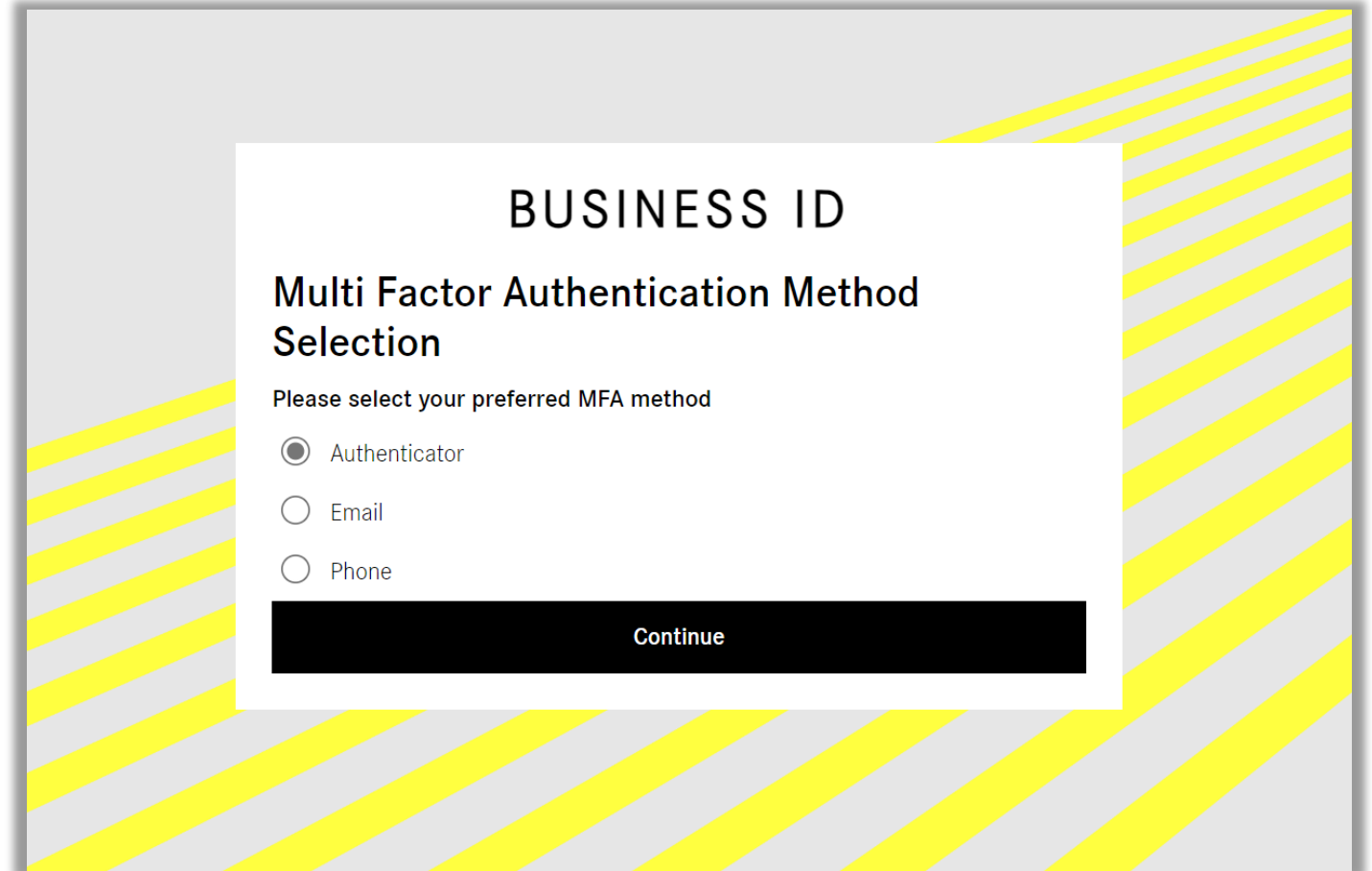# Step 5: Select Multi-Factor Authentication Method

Select the method you want to use for Multi-Factor Authentication (MFA) and confirm by clicking "Continue".

Please note:

We recommend "**Authenticator**" with the Microsoft Authenticator App. Hence, this guide covers this option.

For **"Phone"** verification, select "Send Code" to receive a six-digit SMS code or "Call Me" to verify by pressing "#" during the incoming call. Your phone number must be registered.

If you choose **"Email"**, you will receive an email with a six-digit code to verify your identity.

BUSINESS ID

Multi Factor Authentication Method Selection

Please select your preferred MFA method

- ◉ Authenticator
- ○ Email
- ○ Phone

Continue

Step 6: Enter your Multi-Factor Authentication Code

1. Open your preferred MFA application on your mobile device and either scan the QR code or manually enter the key below the QR code.
2. Your MFA application will generate a verification code. Enter this verification code in the designated field.
3. Click "Continue" to finish the MFA setup.

💡 Tip:
- If you do not have an MFA application, please download it to your mobile device. The "Microsoft Authenticator" app is recommended. You can find step-by-step instructions here.

BUSINESS ID

Multi Factor Authentication Setup

Please click here to download and install Microsoft Authenticator app.

To proceed you need to scan the following QR Code with your Microsoft authenticator app and enter one of the resulting codes in the fields below to verify the setup.

1 Example

Key for manual entry: porumbipapplexeSka

Verification Code

2

3 Continue

Congratulations!

Congratulations! You have successfully logged in to your application after migration.